

Research Degrees: Guidance notes series

#8 MISCONDUCT, APPEALS AND COMPLAINTS

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Academic Misconduct

1. The University's rules on research degree student academic misconduct are set out in '4L: Procedure relating to academic misconduct in postgraduate research'. The University regards any form of academic misconduct as an extremely serious matter.

Appeals Procedure

2. A candidate may make a formal appeal to the Head of Student Achievement, Academic Services, to request reconsideration of either:
 - an examination decision; or
 - the decision of the Research Degrees Committee to terminate their registration on a research programme, excluding termination of enrolment due to non-payment of fees, or require them to re-register for MPhil.
3. The full appeals procedure can be found in Policy 2R 'Examination of Research Awards', under the section 'Appeals procedure'.
4. Where the University appeals procedures are exhausted and if the student is dissatisfied they must appeal to Nottingham Trent University Research Degrees Committee.

Complaints

5. A student may follow the University Complaints Procedure in respect of a complaint against the University. Normally these procedures will only apply to a complaint based on the activity of a member of University staff engaged in University activities, health and safety, shortcomings in the quality of supervision and/or resources and instance of maladministration.
6. Once the University's procedures are exhausted the student has the right of appeal to Nottingham Trent University.
7. Notification of the complaints procedure will form part of the induction process for all candidates at the time of initial registration.

Nottingham Trent University

8. For further detail on how to appeal to the Nottingham Trent University Research Degrees Committee, please contact their Graduate School on 0115 848 8112 or gradschool@ntu.ac.uk.