

SOUTHAMPTON SOLENT UNIVERSITY'S PROCUREMENT STRATEGY v1.0

VISION

To ensure that Southampton Solent University (SSU) acquires goods and services of optimum quality based on good procurement practice and in compliance with regulatory requirements, using competitive procurement processes to obtain best value for money.

POLICY

The University is committed to achieving the following:

- Obtaining best value with minimum risk when procuring goods and services.
- An effective procurement function with all staff trained in the appropriate skills.
- Establishing and maintaining strategic alliances across the HE Sector and relevant consortia.
- Achieving compliance and best practice in operational procurement by developing a University procurement network.
- Incorporating the principles of sustainable procurement, identified in the University's Sustainable and Ethical Procurement Policy.
- Developing performance indicators to monitor and evaluate the procurement process.

ROLE OF THE PROCUREMENT TEAM

The aim of the Procurement Team is to proactively support the University's strategic goals and operational requirement

The Procurement function will work to become a recognised centre of excellence and establish partnerships with faculties and services to develop expertise in external resource sourcing and management including contract and supplier performance.

The Procurement team will endeavour to:

- Ensure all SSU's procurement complies with University regulations, EU Procurement directives and other legislation.
- Implement policies and practices that support good procurement practice.
- Ensure value for money and sustainability are considered when specifying goods and services.
- Analyse aggregated spend to ascertain key risk and spend areas

- Introduce supplier management through the University procurement network and establish effective, professional relationships with suppliers.
- Regularly liaise with faculties and services to identify their requirements for goods and services, and their feedback on service and product quality.
- To develop and maintain strategic relationships and alliances, including shared services and collaborative procurement, with other organisations (eg HEFCE, SUPC and other Universities).
- Support the major projects and procurement programmes to achieve savings, maximise efficiencies and ensure compliance.
- Analyse and monitor procurement processes through agreed performance indicators.
- Professionally support all procurement staff across the University, ensuring that training and guidance are available when required.