



Application for Admission for Exchange and Visiting Students

Please read the notes section before completing this form in block capitals using black ink. Please write clearly, especially names and figures

PERSONAL DETAILS

1. Family Name
2. First Name(s).....
3. Male/Female
4. Title - Mr/Mrs/Miss
5. Date of Birth (Day/Month/Year)
6. Nationality
7. Country of permanent residence (See Note 1).....
- 8.

Home Address (see note 2)	Address for Correspondence (if different) (see note 3)
Telephone (with country and area code)	Telephone (with country and area code)
Fax (with country and area code)	Fax (with country and area code)
E-mail (personal)	E-mail (academic)
Mobile No.	Mobile No.

FOR OFFICE USE ONLY

APPLICATION No.

FACULTY

LENGTH OF STUDY

SUBJECT AREA

STATUS

Erasmus

Bi-Lateral

Visiting EU

Visiting OS

FEES

9. Next of Kin (see note 4)

Name:

Address:

Telephone (with country and area code):

Fax (with country and area code):

E-mail:

Mobile No.:

DISABILITY, SPECIAL NEEDS OR MEDICAL CONDITIONS

10. Do you have a disability (this includes a specific learning difficulty or medical condition) that may affect your studies at the University or which might require special arrangements or facilities? (See note 5)

Yes No

If yes, please specify

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CRIMINAL CONVICTIONS

11. Do you have any criminal convictions? (see note 6)

Yes No

ETHNIC ORIGIN

12. Ethnic origin (see note 7).....

ACADEMIC INFORMATION

13. Name of University

Tel no Fax no

Web Page

14. Name of course at home institution

.....

15. Current year of study (please tick one box)

1st 2nd 3rd 4th 5th

16. You must enclose a copy of your transcript to date showing the courses you have studied and the credits you have achieved so far. Students wishing to take courses within the Faculty of Media, Arts & Society such as Photography and Art should also send a portfolio.

If you are unable to provide a transcript with your application please ensure that you do so at the earliest opportunity.

Transcript Enclosed? Yes No

Portfolio enclosed? (If Applicable) Yes No

17. If you do not yet have a transcript, please give brief details of the courses you have studied at your home university.

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18. Length of your study at Southampton Solent University (please indicate clearly)

Full Academic Year
Period One
Period Two

Students should be aware that the majority of units are taught over the course of a year and not on a period basis. Unit choices on a period basis are therefore severely limited.

Full year students are expected to undertake an academic workload of 120 UK Credits (CATS)/60 ECTS. Students studying for a period only are expected to undertake an academic workload of 60 UK Credits/30 ECTS.

Supplementary English language courses maybe taken free of charge in the Centre of Languages and European Studies.

ENGLISH LANGUAGE PROFICIENCY

19. In order to enrol on a course at the University, all students **are required** to demonstrate their level of competence in both written and spoken English so as to be able to write essays, attend lectures and interact socially with other students. The normal examinations to demonstrate competence are:

Undergraduate Level:

- GCSE or GCE O Level (Grade C)
- IELTS 6.00 or
- TOEFL score of 550 or more (213 computerised or 79 internet based.)
- Cambridge Advanced English Certificate grade C or above
- Cambridge Proficiency of English Certificate grade C or above

Postgraduate Level:

- IELTS 6.5 or TOEFL score of 600 or more (250 computerised or 100 Internet)
- CAE Grade B or above
- CPE Grade C or above

What is your first language?

Have you taken any qualifications in English eg IELTS, TOEFL, FCE? Yes No

What grades did you obtain?

When and where did you obtain them?

If you have not taken official English language qualifications we will require written confirmation from your home university that you are able to take part in English taught study period.

Applications will not be considered without proof of English Proficiency.

DATA PROTECTION ACT 1998

20. The Data Protection Act is designed to protect the rights of the individual. 'I understand that personal information about me will be processed for administrative purposes, including analysis for management information and statutory returns. I understand that this information may also be transmitted and displayed on an internal and external networks for relevant University business.'

Signature Date

THIS SECTION MUST BE COMPLETED BY THE HOME INSTITUTION

Name of University.....

21. Name and Title of Lifelong Learning Erasmus Co-ordinator

Tel no Fax no

Mobile no Email

22. Name and Title of Academic Co-ordinator

Tel no Fax no

Mobile no Email

23. Name of the Faculty/School in which the student wishes to study at Southampton Solent University (please indicate clearly)

- Faculty of Media, Arts & Society
- Faculty of Technology
- Faculty of Business, Sport and Enterprise
- Warsash Maritime Academy

24. Is the student under an institutional agreement? Yes No

Erasmus Bilateral Other

25. Please indicate the subject area code the student wishes to follow whilst at Southampton Solent University as per the Erasmus Subject Area Codes.

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26. Are you aware of any special help (see question 10) that this student may require during their studies at the University?

Yes No

If yes, please specify

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27. If the student is applying as a visiting/study abroad student, who will be paying the students fees?

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28. Signature of Erasmus Co-ordinator /Administrative Co-ordinator

Signature Date

29. Signature of Academic Co-ordinator

Signature Date

COMPLETED APPLICATIONS

Please send the following documentation with your completed application form:-

English language qualifications	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Academic transcript	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Portfolio (If Applicable)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Learning Agreement	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Please send to: -

Margaret Jenness
Academic Partnerships Manager
Southampton Solent University
East Park Terrace
Southampton
SO14 OYN
United Kingdom

Tel: + 44 (0)23 80 319893

Fax: +44 (0)23 80 233475

Application Deadlines

- Students applying for a full academic year/Period 1 should return their applications before 31st May.
- Students applying for period 2 should return their applications before 15th November.

Disclaimer:

Whilst every effort is made by Southampton Solent University to accommodate unit choices, please note that learning agreements will be finalised on arrival and unit choices will be dependent upon availability.

UNIVERSITY CONTACT DETAILS

If you have any difficulty completing this application form, please contact us by e-mail or speak to your exchange co-ordinator.

E-mail: international.exchanges@solent.ac.uk

Information about Southampton Solent University and its courses and facilities can be found on our website:
www.solent.ac.uk

Information for Exchange, Visiting and Study Abroad students is here:
www.solent.ac.uk/exchange