

EXTENUATING CIRCUMSTANCES – GUIDANCE FOR MEDICAL EVIDENCE

For medical evidence to be valid it must confirm the dates that you were unfit to study and therefore unable to either submit or take an assessment or be examined.

For convenience, your medical practitioner may wish to complete the following form rather than write a note or issue a sickness certificate. For the form to be valid it must be signed by a GP and stamped by the surgery.

Remember extenuating circumstances only covers short-term problems (i.e. for medical problems this means less than 20 working days) or flare-ups of existing medical problems. Long term medical issues should be brought to the attention of the Student Hub as soon as possible.

Student Name			Date of Birth	
Date of visit				
Nature of illness/injury				
I confirm that the above named student was unfit to study/submit assessments/be examined between the following dates				
From		To		
GP Signature			Surgery Stamp	